

SECTION 4: FORMS OF BID QUALIFICATION INFORMATION

**COMPLETION OF FINISHING WORKS FOR
COMMERCIAL AREAS IN VINARES HOUSING
PROJECT IN HULHUMALÉ**

**Hulhumalé, Republic of Maldives
24th August 2022**

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(Bidders who are submitting Bids as a subsidiary company must submit a full set of the documents from their parent company)

FORM 4.1: GENERAL INFORMATION

(Business profile/Work profile)

4.1.1 Company Name:

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4.1.2 Head Office Address:

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.....
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.....
.....

Telephone No.

Fax No.

4.4.3 Regional Office Address (if any):

.....
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.....
.....

Telephone No.

Fax No.

4.1.4 Country and Year Incorporated:

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.....
.....
.....

4.1.5 Main Lines of Business:

.....
.....
.....
.....
.....

1. Since:

2. Since:

3. Since:

4. Since:

FORM 4.2: FINANCIAL DATA

4.2.1 Summary of assets and liabilities on basis of the audited financial statement of the last 5 (Five) financial years in the format below.

I.	Details	2016- 2017 (MVR)	2017- 2018 (MVR)	2018- 2019 (MVR)	2019- 2020 (MVR)	2020- 2021 (MVR)
1	Total Assets					
2	Current Assets					
3	Total Liabilities					
4	Current Liabilities					
5	Net Worth (1-3)					
6	Working Capital (2-4)					

Attach copies of the audited financial statements of the last 5 (Five) financial years.

4.2.2 Audited financial statements. (Certified copies of audited Balance Sheets, Income Statements, and Cash flow Statements for most recent 5 years/Chartered Accountants Certificates to be enclosed.)

Supplementary information

4.2.3 Confirmation of availability of lines of credit and other financial resources.

4.2.3.1 Name/Addresses of Commercial Banks providing credit line:

.....

4.2.3.2 Total Amount of Credit Line:

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4.2.4 Financial projections for the current year and the two following years, taking into account known commitments

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4.2.5 List of ongoing Contracts

Name & Type of Contract (Construction / Design & Build, etc)	Value (MVR)	Name of Owner	Value of work to be Completed (MVR)	Scheduled completion Date
Total Values				

FORM 4.3; LITIGATION/ARBITRATION

Sl.	Contract Identification and Matter in Dispute	Value of Pending Claim in MVR or any other
	Contract Name: Name of Employer: Address of Employer: Matter in Dispute: Total value of the Contract:	

FORM 4.4: EXPERIENCE RECORDS

Similar Works in last 7 Years.

4.4.1. List below all major works of similar nature which the Tenderer has completed within the past ten years, giving the name of the Client, Engineer, Value, Location, Duration

Name of Project with nature of work	Number of years of Experience

4.4.2 List of all completed Contracts of a value of MVR 200,000.00 **Or above** executed during **the last 07 (Seven) years**:

Name of Project with nature of work	Total Value (MVR)	Value for which Contractor's was responsible	Contract start	Contract Completion	Owner Name

Additional Supplementary documents

FORM 4.6: EQUIPMENT, MACHINERIES AND PLANTS PROPOSED FOR THE PROJECT

A. Construction Equipment

Description (Type, Model, Make)	No. of Each	Year Of Manufacture	Owned Or Leased	Capacity/ Performance/ Size

B. Machineries and Plants

Description (Type, Model, Make)	No. of Each	Year Of Manufacture	Owned Or Leased	Capacity/ Performance/ Size

FORM 4.7: STAFF PROPOSED FOR EXECUTION OF THE WORKS

A. HEAD OFFICE

Sector	Name(s)	Age	Years of Experience	Education	Proposed Designation	Relevant Experience
General Management						
Design Engineer						
Technical Management						
Administration						
Others						

NOTE: A summary of the work experience and technical certificates needed to be provided, of each key staff shall be attached.

B. SITE

Sector	Name(s)	Age	Years of Experience	Education	Proposed Designation	Relevant Experience
General Management						
Administration						
Technical Management						
Site Supervision						
Others						

NOTE: A summary of the work experience and technical certificates needed to be provided, of each key staff shall be attached.

FORM 4.8: PROPOSED SITE ORGANISATION CHART

- A. Attached Preliminary Site Organization Chart
- B. Narrative Description of Site Organization Chart
- C. Description of relationship between Head Office and Site Management

FORM 4.9- PROPOSED SUBCONTRACTORS

Section Of Works	Approx. Value (MVR)	Name(S) & Address(es) Of SubContractor(S)	Description, Location Similar Works Previously Executed
1.			
2.			
3.			
4.			
5.			
6.			

Note: The above list shall not be considered as an approval from the Employer for carrying out the particular Section of work by the respective subContractor

FORM 4.10 - DECLARATION OF CONFLICT OF INTEREST

It is mandatory to declare all Conflict(s) of Interests to any HDC employee/HDC Board of Directors/any vendor, financial, non-financial or otherwise.

The disclosure must be made as per below table **(leave blank if not applicable)**

Employee/Director Name	NID No.	Designation & Department	Relationship

.....
(Authorized Signatory)

FORM 4.11 - STATEMENT OF DECLARATION

I/We declare that we have no continuing decreed debt, have not been convicted of theft, fraud and/or embezzlement during the last five years.

In case of companies and partnerships, the declaration should be for the company, partners, directors, and shareholders of private limited companies.

Failure to do so will render the Bidder ineligible and lead to disqualification of the bid.

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(Authorized Signatory)